

FOUNDATION REGISTRATION

Spring Semester 2016

REGISTRATION DATES

Registration opens at 7AM.

Thursday, November 26

- Foundation Students with last names beginning A to L

Friday, November 27

- Foundation Students with last names beginning M to Z

Please note that all Foundation courses will have half their spaces held back on the first day of registration. This allows the second registration group an equal opportunity to register in their courses. For example, all Foundation studio courses can have a maximum of 18 students. On November 26 only 9 spots will be available. On November 27 we will increase the capacity to 18 for the second registration group.

Foundation wait lists open on November 30.

REGISTRATION POLICIES

It is your responsibility to read through the registration policies prior to registering for your courses. Please review the information available on the website. It's important to pay attention to adding, dropping, and withdrawal deadlines.

Spring Registration

<http://www.connect.ecuad.ca/student services/register/spring>

COURSE MNEMONICS

Each course has a specific mnemonic to identify it.

Subject Area: for Foundation these are the 2 subject areas you need to know

- FNDDT = Foundation Studio Course
- HUMN = Humanities

Course Number: indicates year level

- 100-199 = Foundation
- 200-299 = 2nd year
- 300-399 = 3rd year
- 400-499 = 4th year

Section Number: some courses have multiple offerings at different times/days and/or with different instructors. The section number indicates the specific offering of a course.

- F = Fall semester
- S = Spring semester
- SU = Summer semester
- 001 = section one
- 002 = section two
- 003 = section three

COURSE MNEMONICS

FNDT-160-F002

This is a [Foundation Studio Course](#), Foundation level, offered in the [fall](#) semester. It is [section two](#).

HUMN-101-S001

This is a [Humanities course](#), Foundation level, offered in the [spring semester](#). It is [section one](#).

LOG IN TO INSIDE EC

Where to find insideEC:

- <https://inside.ecuad.ca>
- From connect.ecuad.ca there's a link on the right hand side, under the search box.

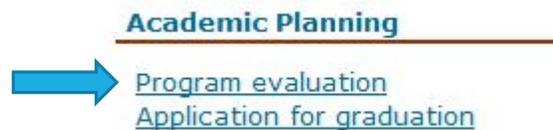
Once you've logged in to insideEC, select **Current Students**. This will take you to the Student Menu.



PROGRAM EVALUATION

Your program evaluation is what shows you all the requirements for your degree program. It lets you know which requirements you have completed and which ones are left to do. Right now it will only show your Foundation requirements. Once you are accepted into a major for second year, it will show all the requirements for that major.

You can find it on insideEC, on the **Student Menu** under the **Academic Planning** heading.



Select your program and click submit.

* = Required

Choose One Active Programs

FDNS Foundation

What if I changed my program of study?

What work do you want to include?*

PROGRAM EVALUATION

SPRING REGISTRATION

Take one Core Studio course.

Take FNDD-108.

Take HUMN-100.

Program Requirements:

1: Foundation Year Requirements (30 Credits) (Not started)

Foundation deficiencies must be made up by the beginning of year 3.

Credits Earned: 0

12 credits studio: Take 2 from: FNDD-160, FNDD-161, FNDD-164 (Not started)

Take one in the Fall and one in the Spring.

Course	Title	Needed	Term	Grade	Credits	Notes
1.		2 courses needed				
3 credits studio: Fall Semester: FNDD-108 (Not started)						
1.		3 credits needed				
3 credits studio: Spring Semester: Foundation Elective (Not started)						
1.		3 credits needed				
6 credits Critical Studies: Core Academic I (Not started)						
Take HUMN-100 in the Fall						
1.		6 credits needed				
6 credits Critical Studies: Core Academic II (Not started)						
Take HUMN-101 in the Spring						
1.		6 credits needed				

Your Core Studio choices are FNDD-160 Core Media Arts, FNDD-161 Core Design, or FNDD-164 Core Visual Arts. **You may only register in one Core Studio course.**

COURSE SELECTION

Once you've figured out which courses you need/want to take, you'll search for them and add them to your preferred list.

You can look at the courses being offered through the Emily Carr Connect website as well as searching for them through insideEC.

Please note that your choice of Foundation courses does not impact your ability to apply for any major for second year. For example, you don't have to take Core Design in order to apply for a Design major. If you are planning on applying to a limited entry program you'll want to do your best to keep your grades up as admission decisions are based on your GPA.

PREFERRED LIST

On insideEC, your preferred list is like a wish list of courses. You'll search through the course offerings to select courses to add to your preferred list and then on your registration release day, you'll register for courses from your preferred list.

There is no limit to the number of courses you can have on your preferred list. In case you have to wait list for your first choice(s), it's a good idea to have your second choices on your list ready to go.

TIP: The courses you put on your preferred list will stay there until you remove them. After registration is over and your semester has started it's a good idea to remove all courses from your preferred list so that you'll have a fresh start when you register for the next semester.

CURRENT COURSE LIST

Emily Carr Connect website:

<http://www.connect.ecuad.ca/courses>

Select a course subject area and then you'll see the number of sections being offered in each semester.

course	title	fall 2015	spring 2016	summer 2016
FNDT 001	Foundation Forum	1	1	
FNDT 002	Foundation Lab			
FNDT 106	Drawing + 2-D Language I	2		
FNDT 107	Visual Art 3D			
FNDT 108	Creative Processes	21	1	
FNDT 109	Visual Art 2D			
FNDT 110	Design I			
FNDT 112	Foundation Drawing Studio		2	

CURRENT COURSE LIST

If you click on the course or title link you'll see a course description with a list of the different sections.

You can then click on the individual section to see the course schedule and instructor.

course	title	fall 2015	spring 2016	summer 2016
FNDDT 112	Foundation Drawing Studio		2	

FNDDT 112: Foundation Drawing Studio

This course explores the fundamentals of drawing such as line, shape, tone, texture, volume, proportion, shadow, space, composition, scale, mark-making tools, and media. Exercises and projects work on perceptual and expressive drawing and hand-eye coordination. In-class projects and homework assignments will encompass various aspects of drawing while visual presentations and class discussion will introduce students to contemporary and historical ideas of art and design.

Number of Credits:

3.00

Repeatable for Credit:

No

Sections:

term	section	title
Spring 2016	FNDDT-112-S001	Foundation Drawing Studio
Spring 2016	FNDDT-112-S002	Foundation Drawing Studio

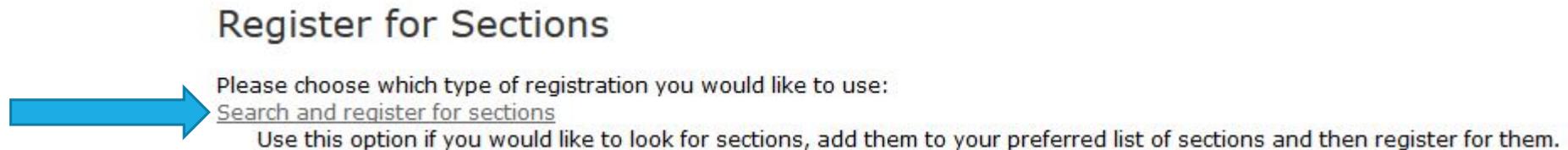
PREFERRED LIST – SEARCHING FOR COURSES

On insideEC, from the Student Menu, select **Register for Sections**.

TIP: If you select **Search for Sections**, you'll be able to look at courses but won't be able to add them to your preferred list.



Select **Search and Register for Sections**.



SEARCHING FOR COURSES

Always select a term.



Term

Leave blank.



Starting On/After Date Ending By Date

This will give you all FNDDT - Foundation studio courses.



Subject	Course Level	Course Number	Section
<input type="text" value="Foundation Studio Courses"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sunday

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

TIP: You need the term and at least one other parameter to do a search. If you fill in too many fields you won't get any results.

SEARCHING FOR COURSES

This will give you all FNDT - Foundation studio courses.

This will give you all Foundation level Humanities courses.



TIP: You need the term and at least one other parameter to do a search. If you fill in too many fields you won't get any results.

Term

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
<input type="text" value="Foundation Studio Courses"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text" value="Humanities"/>	<input type="text" value="First Year"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sunday

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SEARCHING FOR COURSES

This will give you all Foundation studio courses.

This will give you all Foundation level humanities courses.

This will give you all sections of FNDD-161.



Once you've got your search parameters set, click submit to see a list of all the courses that match your request.

Term

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
<input type="text" value="Foundation Studio Courses"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text" value="Humanities"/>	<input type="text" value="First Year"/>	<input type="text"/>	<input type="text"/>
<input type="text" value="Foundation Studio Courses"/>	<input type="text"/>	<input type="text" value="161"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sunday

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SEARCH RESULTS

This is a list of all section offerings of FNDD-161 Core Design Studio.

	Select Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="checkbox"/>	Spring 2016	Open	FNDD-161-S001 (24864) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Monday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: M.Goncharova + C.Falk	M. Goncharova, C. Falk	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDD-161-S002 (24865) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 123 (more)...	M. Gellman	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDD-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 268 (more)... C. Hethrington (AM) + TBA-Grad Student (PM)	C. Hethrington	17 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDD-161-S004 (24867) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Thursday 08:30AM - 11:20AM, North Building, Room 123 (more)...	M. Gellman	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDD-161-S005 (24868) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Thursday 08:30AM - 11:20AM, North Building, Room 281 (more)... Faculty: A.Eiken + C.Raber	A. Eiken, C. Raber	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDD-161-S006 (24869) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: G.Mah + M.Culverwell	G. Mah, M. Culverwell	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDD-161-S007 (24870) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 281 (more)...	Maxe Fisher	18 / 18 / 0	6.00	

Select Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S001 (24864) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Monday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: M.Goncharova + C.Falk	M. Goncharova, C. Falk	18 / 18 / 0	6.00



Want more info on a course?

Click on the title to be taken to the course description on the Emily Carr website.

You'll get a description of the course, a list of prerequisites (if any), and information on the instructor.



FNDT 161 S001: Core Design Studio I

This studio course provides a core experience in Design. Students will gain experience with the range of activities that comprise the design process, including generating, refining and communicating 2D and 3D ideas. This course will use lectures, discussions, and assignments to cover design processes, concepts and principles of form, meaning and context in design, and visual, verbal, and written communication. Along with an introduction to materiality and hand skills, students will be expected to demonstrate digital literacy skills in developing, documenting, and presenting outcomes using relevant software.

Additional comments:

Faculty: C.Falk + M.Goncharova

Instructor information:



[Maria Goncharova](#)
 Maria is an interdisciplinary communications designer, art director, and design educator. With a B.F.A. in graphic design and a Master of Design in visual communications, she specializes in social design and explores its various faces and implementations. Coming from a multicultural background, Maria's passion is enhancing human experiences by using visual storytelling in her design practice.

SEARCH RESULTS

Select Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S001 (24864) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Monday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: M.Goncharova + C.Falk	M. Goncharova, C. Falk	18 / 18 / 0	6.00	



Status

Open = space available in the class

Closed = class is full, no one is on the wait list.

Waitlist = class is full, a wait list has been started.

SEARCH RESULTS

Select Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S001 (24864) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Monday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: M.Goncharova + C.Falk	M. Goncharova, C. Falk	18 / 18 / 0	6.00	



Meeting Information

Tells you when and where the course is being offered. If it says (more)..., click through to the course description to see the full offering information. For example, this is a 6 credit class so it will have 6 hours of instruction. The full offering info is Monday 8:30AM-11:20AM and 1:00PM to 3:50PM

SEARCH RESULTS

Select Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S001 (24864) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Monday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: M.Goncharova + C.Falk	M. Goncharova, C. Falk	18 / 18 / 0	6.00	



Available/Capacity/Waitlist

Available = spaces available in the class

Capacity = maximum number of students in class

Waitlist = number of students on wait list

FNDT-161-S001 currently has

18 spaces available

18 seats in the class

0 people on the wait list

SEARCH RESULTS

Select Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S001 (24864) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Monday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: M.Goncharova + C.Falk	M. Goncharova, C. Falk	18 / 18 / 0	6.00	

Credits



Classes are either 3 or 6 credits.

3 credit classes have 3 hours of weekly instruction.

6 credit classes have 6 hours of weekly instruction.

SEARCH RESULTS

Once you've decided which course(s) you're interested in registering for, click the box in the select column.



Then click submit.

This will add your selection(s) to your preferred list.

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S001 (24864) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Monday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: M.Goncharova + C.Falk	M. Goncharova, C. Falk	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S002 (24865) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 123 (more)...	M. Gellman	18 / 18 / 0	6.00	
<input checked="" type="checkbox"/>	Spring 2016	Open	FNDT-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 268 (more)... C. Hethrington (AM) + TBA-Grad Student (PM)	C. Hethrington	17 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S004 (24867) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Thursday 08:30AM - 11:20AM, North Building, Room 123 (more)...	M. Gellman	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S005 (24868) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Thursday 08:30AM - 11:20AM, North Building, Room 281 (more)... Faculty: A.Eiken + C.Raber	A. Eiken, C. Raber	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S006 (24869) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 123 (more)... Faculty: G.Mah + M.Culverwell	G. Mah, M. Culverwell	18 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	Open	FNDT-161-S007 (24870) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 281 (more)...	Maxe Fisher	18 / 18 / 0	6.00	

PREFERRED LIST

FNDT-161-S003 has been added to the preferred list. You can return to search + register for sections to add more courses to your list.



Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="text"/>	Spring 2016	FNDT-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 268 (more)...	C. Hethrington	17 / 18 / 0	6.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available

SUBMIT

REGISTRATION

Once you have added a selection of courses to your preferred list, you are ready for registration. On your registration release day, you'll go directly to your preferred list and submit your registration request.

From the Student Menu, select **Register and Drop Sections**. This takes you directly to your preferred list.



REGISTRATION

If you have only put your first choices on your preferred list, you can attempt registration in **ALL** your selections by choosing RG Register from the drop down menu above your preferred sections.

Action for ALL Pref. Sections (or choose below) RG Register

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="checkbox"/>	Spring 2016	FNDT-108-S001 (25948) Creative Processes	Granville Island	2016/01/06-2016/04/20 Lecture Wednesday 04:30PM - 07:20PM, North Building, Room 111	Z. Kreye	18 / 18 / 0	3.00	
<input type="checkbox"/>	Spring 2016	FNDT-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 268 (more)...	C. Hethrington	17 / 18 / 0	6.00	
<input type="checkbox"/>	Spring 2016	HUMN-100-S001 (24714) Academic Core I	Granville Island	2016/01/07-2016/04/21 Lecture Tuesday, Thursday 03:50PM - 06:40PM, North Building, Room 113	To be Announced	25 / 25 / 0	6.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available

ALL Allow me to adjust all

SUBMIT

REGISTRATION

If you have put your first and second choices on your preferred list, you can attempt registration in your first choices by choosing Register from the drop down menu next to your first choice courses.

TIP: It's a good idea to have your back up courses on your preferred list so you don't have to search and add them to your preferred list on your registration day.

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="button" value="Register"/>	Spring 2016	FNDT-108-S001 (25948) Creative Processes	Granville Island	2016/01/06-2016/04/20 Lecture Wednesday 04:30PM - 07:20PM, North Building, Room 111	Z. Kreye	18 / 18 / 0	3.00	
<input type="button" value="Register"/>	Spring 2016	FNDT-160-S007 (24863) Core Media Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 111 (more)...	A. Perry, H. Reed	18 / 18 / 0	6.00	
<input type="button" value="Register"/>	Spring 2016	FNDT-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 268 (more)...	C. Hethrington	17 / 18 / 0	6.00	
<input type="button" value="Register"/>	Spring 2016	FNDT-164-S006 (24876) Core Visual Arts Studio	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 252 (more)...	To be Announced	18 / 18 / 0	6.00	
<input type="button" value="Register"/>	Spring 2016	HUMN-100-S001 (24714) Academic Core I	Granville Island	2016/01/07-2016/04/21 Lecture Tuesday, Thursday 03:50PM - 06:40PM, North Building, Room 113	To be Announced	25 / 25 / 0	6.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available

ALL Allow me to adjust all

SUBMIT

REGISTRATION

BEFORE you click submit:

If you are attempting to register in more than one course at a time, change the drop down menu at the bottom from ALL Allow me to adjust all to **PART complete only available**.

If one of your selections is not able to be processed, it will still register you for your other selections.

Click submit to register.

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity/Waitlist	Credits	CEUs
<input type="text"/>	Spring 2016	FNDD-108-S001 (25948) Creative Processes	Granville Island	2016/01/06-2016/04/20 Lecture Wednesday 04:30PM - 07:20PM, North Building, Room 111	Z. Kreye	18 / 18 / 0	3.00	
<input type="text"/>	Spring 2016	FNDD-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 268 (more)...	C. Hethrington	17 / 18 / 0	6.00	
<input type="text"/>	Spring 2016	HUMN-100-S001 (24714) Academic Core I	Granville Island	2016/01/07-2016/04/21 Lecture Tuesday, Thursday 03:50PM - 06:40PM, North Building, Room 113	To be Announced	25 / 25 / 0	6.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available



If one of my choices is not available

REGISTRATION RESULTS

Registration Results

If all your registration requests are successful, you'll see a list of the courses that have been added to your schedule.

The following request(s) have been processed:

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Spring 2016	Registered for this section		FNDT-108-S001 (25948) Creative Processes	Granville Island	2016/01/06-2016/04/20 Lecture Wednesday 04:30PM - 07:20PM, North Building, Room 111	Z. Kreye	3.00	
Spring 2016	Registered for this section		FNDT-160-S007 (24863) Core Media Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 111 (more)...	A. Perry, H. Reed	6.00	
Spring 2016	Registered for this section		HUMN-100-S001 (24714) Academic Core I	Granville Island	2016/01/07-2016/04/21 Lecture Tuesday, Thursday 03:50PM - 06:40PM, North Building, Room 113	To be Announced	6.00	

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Spring 2016		FNDT-108-S001 (25948) Creative Processes	Granville Island	2016/01/06-2016/04/20 Lecture Wednesday 04:30PM - 07:20PM, North Building, Room 111	Z. Kreye	3.00	
Spring 2016		FNDT-160-S007 (24863) Core Media Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 111 (more)...	A. Perry, H. Reed	6.00	
Spring 2016		HUMN-100-S001 (24714) Academic Core I	Granville Island	2016/01/07-2016/04/21 Lecture Tuesday, Thursday 03:50PM - 06:40PM, North Building, Room 113	To be Announced	6.00	

Here are all of the sections for which you are waitlisted (not registered):

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
		You are not currently waitlisted in any courses.					

REGISTRATION ERRORS

If the system is unable to register you for one of your requests, you'll see an error message.

CONFLICTING CLASS TIMES:

FNDT-161-S001 - FNDT-161-S001 conflicts with FNDT-112-S001.

- Check the schedule of your courses and make another selection. Remember that 6 credit classes have 6 hours of instruction.

COURSE IS FULL:

FNDT-112-S001 - Section FNDT-112-S001 is "Closed" (1/1). Enrollment not allowed.

- Foundation wait lists will open on November 30. If you receive a “closed” message, you'll have to wait and add yourself to the wait list on November 30. In the mean time, try to register for your second choice.

WAIT LISTS

If a course you are interested in is full, you'll have to wait until November 30 to add yourself to a wait list for it. In the mean time, consider registering into another course.

On November 30, go back to your preferred list and select **waitlist** from the drop down menu next to the course you want and click submit.

Preferred Sections

Action	Term	Section Name and Title	Location
 Waitlist	Spring 2016	FNDT-112-S001 (24837) Drawing + 2D Language II	Granville Island

MANAGE MY WAIT LIST

From the Student Menu, select **Manage my Waitlist** to see your status and place on the wait list.

Registration

- [Search for Sections](#)
- [Register for Sections](#)
- [Register and Drop Sections](#)
- [Register and Pay for Continuing Studies Classes](#)
- [Manage My Waitlist](#)



Action	Waitlist Status	Expire Date	Term	Section Name and Title	Loc	Rank / Waitlist
<input type="text"/>	Active		Spring 2016	FNDT-112-S001 (24837) Drawing + 2D Language II	G	1 / 1



Rank = your place on the wait list
Waitlist = total number of people on wait list

MANAGE MY WAIT LIST

Once you are on a wait list it's important that you **check your Emily Carr email daily.**

If a space becomes available for you, you'll receive a **Waitlist Space Available** email. You then have 1 day to go on insideEC and register for the course. If you miss the deadline, you'll be removed from the wait list and the space will be offered to the next student.

If you are removed from the waitlist but you still want the course, you'll have to add yourself back to the bottom of the waitlist.

TIP: If you forward your Emily Carr email to another account (gmail, hotmail, etc.) your waitlist message may go into your spam folder.

MANAGE MY WAIT LIST

If a space is available for you, the status changes from **Active** to **Permission to Register**. Select **register** from the drop down menu and click submit.

If you registered in your second choice, you can drop that at the same time as you register for the wait listed course. Select the box in the Drop column next to the course you want to remove from your schedule.

You may also have to drop a course at the same time as you register for the wait listed course if they conflict or if it puts you into a course overload.

Waitlisted Sections						
Action	Waitlist Status	Expire Date	Term	Section Name and Title		
Register	Permission to Register	11/07/15	Spring 2016	FNDD-112-S001 (24837) Drawing + 2D Language II		

Registered Sections						
Drop	Pass/Audit	Term	Section Name and Title	Location	Meeting Information	
<input type="checkbox"/>		Spring 2016	ENGL-099-S003 (24701) Academic Foundations	Granville Island	2016/01/11-2016/04/18 Lecture	
<input checked="" type="checkbox"/>		Spring 2016	FNDD-144-S001 (24847) Designing with Space	Granville Island	2016/01/08-2016/04/22 Lecture	
<input type="checkbox"/>		Spring 2016	FNDD-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture	
<input type="checkbox"/>		Spring 2016	HUMN-101-S003 (24717) Academic Core II	Granville Island	2016/01/06-2016/04/23 Lecture	
<input type="checkbox"/>		Fall 2015	FNDD-001-F001 (25328) Foundation Forum	Granville Island	2015/09/14-2015/12/14 Lecture	
<input type="checkbox"/>		Fall 2015	FNDD-108-F020 (24812) Creative Processes	Granville Island	2015/09/11-2015/12/18 Lecture	
<input type="checkbox"/>		Fall 2015	FNDD-164-F004 (24833) Core Visual Arts Studio	Granville Island	2015/09/08-2015/12/19 Lecture	
<input type="checkbox"/>		Fall 2015	HUMN-100-F016 (24567) Academic Core I	Granville Island	2015/09/08-2015/12/19 Lecture	

DROPPING COURSES

If you want to drop a course from your schedule, go to **Register and Drop Sections**. Under your Preferred list, you'll see your **Current Registrations**.

Click on the box in the drop column next to the course you want to drop and click submit.

Please note that you cannot drop from ALL courses through insideEC. It would be considered a withdrawal and you would need to submit a written withdrawal request form to Student Services.

Make sure you read through the add/drop/withdrawal policies prior to registration.

<http://www.connect.ecuad.ca/studentservices/register/spring>

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="text"/>	Spring 2016	FNDT-161-S003 (24866) Core Design Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Wednesday 08:30AM - 11:20AM, North Building, Room 268 (more)...	C. Hethrington	17 / 18 / 0	6.00	
<input type="text"/>	Spring 2016	FNDT-164-S006 (24876) Core Visual Arts Studio	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 252 (more)...	To be Announced	18 / 18 / 0	6.00	
<input type="text"/>	Fall 2015	AHIS-200-F001 (24523) Art + Culture 1900 - 1960	Granville Island	2015/09/09-2015/12/16 Lecture Wednesday 04:30PM - 07:20PM, South Building, Room 301	A. Noel de Tilly	6 / 125 / 0	3.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>	Spring 2016		FNDT-108-S001 (25948) Creative Processes	Granville Island	2016/01/06-2016/04/20 Lecture Wednesday 04:30PM - 07:20PM, North Building, Room 111	Z. Kreye	3.00	
<input type="checkbox"/>	Spring 2016		FNDT-160-S007 (24863) Core Media Studio I	Granville Island	2016/01/06-2016/04/23 Lecture Friday 08:30AM - 11:20AM, North Building, Room 111 (more)...	A. Perry, H. Reed	6.00	
<input type="checkbox"/>	Spring 2016		HUMN-100-S001 (24714) Academic Core I	Granville Island	2016/01/07-2016/04/21 Lecture Tuesday, Thursday 03:50PM - 06:40PM, North Building, Room 113	To be Announced	6.00	

If one of my choices is not available

ALL Allow me to adjust all

STUDENT RESPONSIBILITIES

- **Only you can add a course to or drop a course from your schedule.** Faculty members cannot add you to their course or drop you if you don't show up. Please be aware of adding and dropping deadlines.
- Faculty members can drop you from a wait list if you fail to attend the first class.
- Make sure you pay your tuition by the January 22 deadline. Failure to pay on time will result in late payment fees and de-registration (and you will still be responsible for full tuition fees).

More information is available on the website:

<http://www.connect.ecuad.ca/student services/register>

ADVISING

Need help? Contact an academic advisor. Our offices are in Student Services, room 100, North Building.

- Make an appointment online through our booking system. Just log in using your Emily Carr email username and password: www.mywco.com/advising
- Drop in advising is available Tuesday to Friday from 11 am to 12:30pm.
- Email us at advising@ecuad.ca

- Please note that appointments are not available during the registration period (November 16 to 30). Instead we have extended drop-in advising times. You can log in to the booking system to see the times.