



BOARD OF GOVERNORS – REGULAR SESSION MINUTES

March 29, 2011

1:00 pm

GNWC Boardroom

ATTENDANCE:

Voting Members:

Jake Kerr, Chancellor (by phone)
Ron Burnett
Darren Devlin
Debra Hoggan
Evaleen Jaager Roy
Ingrid Koenig
Samantha Lefort
Rick Mischel (by phone)
Blair Qualey
Bob Rennie
Emma Somers
John Wertschek
David Wotherspoon

Non-Voting Members:

Michael Clifford, Vice President Finance + Administration
Monique Fouquet, Vice President Academic + Provost
Barbara Hobson, Interim University Secretary

REGRETS:

Arnold Fine
Heather Oland

I. ADMINISTRATIVE BUSINESS

1. Call to Order

Chair Evaleen Jaager Roy called the meeting to order at 1:00 p.m.

2. Approval of Previous Minutes

Moved/Seconded to approve the minutes of the Board meeting of January 25, 2011 as circulated.

Carried

3. Adoption of the Agenda

Moved/Seconded to approve the agenda as circulated.

Carried

II. PRESENTATIONS

Sadira Rodrigues, Director, Continuing Studies, presented to the Board on Continuing Studies and her future plans for this area. It was noted that Sadira had tripled the course offerings in this area and Sadira was thanked for her innovative and results oriented approach.

III. BUSINESS / DECISIONS

1. Approval of Board Bylaws

Nicole Byers, Partner, Clark Wilson LLP, was introduced to the Board. Ms. Byers was retained by the University to assist in revising and updating the board bylaws, specifically the section on Code of Conduct and Conflict of Interest. Ms Byers gave a brief overview of this work, which was undertaken in order to align these policies with those in place at other major universities and similar institutions. She also reviewed the Acknowledgement for New Members and the Annual Conflict Declaration Form that will be used beginning in September 2011. A full discussion ensued and there was general understanding and agreement around the need for these policy updates.

Moved/Seconded to approve the revised bylaws including the Code of Conduct section, Acknowledgement for New Members and Annual Conflict Declaration Form.

Carried

2. New Minister of Advanced Education

Evaleen Jaeger Roy reported that she had spoken to Minister Yamamoto and is pleased that she has an understanding of and passion for the arts. The Minister will be visiting Emily Carr in two days' time. Members of the Board were asked to continue their lobbying efforts on behalf of the university.

3. Great Northern Way Campus

The Business Case is largely complete.

4. Canada Research Chairs

Emily Carr University has received two Canada Research Chairs, one Tier 1 and one Tier 2 Chair. The Board congratulated Dr. Burnett and the entire management team for this amazing achievement.

5. Book Proposal

Ron Burnett explained the project, and asked for the Board's support in bringing it to completion. A publisher has been approached and has offered free distribution and marketing, however, funding is required for the creation of the book. He explained that this is an important project for Emily Carr University and alumni as well as the community of Vancouver.

6. Bottled-water Free Campus

Samantha Lefort, Chair of the EC Student Union, explained that students would like to make the University into a bottled water free campus. She explained the research that had been undertaken and answered questions from other members of the Board concerning how this could be done. This was in line with steps taken and to be taken at other universities and colleges. Discussion ensued.

Moved/Seconded that Emily Carr University declare itself a bottled water free campus as of April 20, 2011, conditional on discussions with Emily Carr's catering services.

Carried

Moved/Seconded that Emily Carr University partner with the Emily Carr Students' Union to install refill stations for reusable water bottles.

Carried

Rick Mischel left the meeting.

IV. REPORTS

1. Chair's Report

Evaleen Jaager Roy thanked Blair Qualey for providing 150 free tickets to the Vancouver Auto Show for students.

Evaleen Jaager Roy thanked Bob Rennie for funding the Bob Rennie Bursary, which is a remarkable aid for needy students and one of many, many contributions from Bob to Emily Carr University.

2. President + Vice-Chancellor's Report

Ron Burnett updated members of the Board on the following:

- Budget
- Search for Director of Communications
- The upcoming graduation

Jake Kerr left the meeting.

3. Vice President Academic + Provost's Report

Monique Fouquet reported on the following:

- Expanding Continuing Education online
- CAFA students from Beijing this fall
- Fall enrolment goals
- Faculty hiring to replace departing members
- The Emily Carr student work being featured on transit
- The gallery opening for 1st year Masters students taking place Friday

4. Senate Report

Monique Fouquet reported that a new foundation course was approved at the last Senate meeting and that the new digital resource requirement motion had been tabled.

5. Policy Governance Committee Report

Evaleen Jaager Roy reported that this committee did not meet this month, as there were no pressing agenda items.

6. Finance + Audit Committee Report

Blair Qualey, Vice Chair of the Audit + Finance Committee, and Michael Clifford, CFO, reported on the budget process and the year-end process. The budget request will be presented to the Finance + Audit Committee on April 26th before coming to the full Board for final approval. Emily Carr's year-end is March 31st and the signed financial statements are scheduled to be submitted to the Ministry on May 19th.

7. Awards Committee Report

Bob Rennie, Chair of the Awards Committee, reported that the following people will receive Honorary Doctorates at convocation this year: Dan Graham, Mark Lewis and Marian Bantjes. As well, Elizabeth Zvonar will receive an Emily Award. He said there was healthy discussion at the committee level and unanimous agreement on the recommendation that went forward to the Board. The final vote at the Board level was done via email.

V. INFORMATION ITEMS

A calendar of annual events was included in the agenda package as well as a Graduation Weekend Schedule. Evaleen Jaager Roy reminded members of the Board that full attendance by the Board is expected at graduation events. She also reminded members of the Board that the Board Retreat is being planned for Thursday, May 12th from 9:00 a.m. until 1:00 p.m.

VI. NEXT BOARD MEETING: April 26, 2011

VI. ADJOURNMENT

There being no further business, the meeting adjourned at 3:05 p.m.