

BOARD OF GOVERNORS – REGULAR SESSION MINUTES

Thursday, March 25, 2010

1:00 pm

Boardroom, 2nd Floor, Centre for Digital Media, Great Northern Way Campus (GNWC)

ATTENDANCE:

Voting Members:

George Pedersen, Chair
Noel Best
Ron Burnett
Graham Case
Glenn Entis
Gaye Fowler
Ingrid Koenig
John McLean
Art Perret
John Wertschek
David Wotherspoon

Non-Voting Members:

Michael Clifford, Vice President Finance + Administration
Monique Fouquet, Vice President Academic + Provost
Alisha Walsh, University Secretary

Guest:

Matthew Carter, President, GNWC (1:00–1:45 pm)

REGRETS:

Jake Kerr
Debra Hoggan
Evaleen Jaager Roy
Meghan King

I. ADMINISTRATIVE BUSINESS

1. Call to Order

Chair George Pedersen called the meeting to order at 1:10 pm.

2. Approval of Previous Minutes

Moved/Seconded to approve the minutes of the Board meeting of January 21, 2010 as circulated. Carried

3. Adoption of the Agenda

Moved/Seconded to approve the agenda as circulated.

Carried

II. PRESENTATION + TOUR

1. New Emily Carr Campus at GNWC

Ron Burnett introduced Matthew Carter, President of Great Northern Way Campus (GNWC). Matthew Carter distributed the GNWC Business Plan Executive Summary and provided an overview of the plan, including the vision and new Emily Carr campus. George Pedersen thanked Matthew Carter for his presentation and role at GNWC.

III. BUSINESS / DECISIONS

1. Motion: Emily Award Recipient

Moved/Seconded to approve Jeff Stearns as the Emily Award Recipient for 2010 as recommended by the Awards Committee. Carried

2. Motion: Approval of Revised Policy 1.6.1 Guidelines for Presidential Selection

George Pedersen presented the above revised policy and there was discussion regarding the search committee composition and interview process. It was noted that the interview with the whole Board provides for a second vetting with the shortlisted candidates.

Moved/Seconded to approve the revised policy 1.6.1 Guidelines for Presidential Selection as circulated. Carried

3. Motion: Review + Possible Approval of Policies

a) Policy 8.9 Hiring

George Pedersen presented the above policy.

Moved/Seconded to approve policy 8.9 Hiring as circulated. Carried

b) Policy 8.9.1 Procedures for the Recommendation + Selection of Senior Academic + Administrative Personnel

George Pedersen presented the above policy and reported that the Vice Presidents have been removed from the scope as the Board retains the authority to appoint these positions. A further revision to provide the President with authority to approve appointments was presented.

Moved/Seconded to approve the revised policy 8.9.1 Procedures for the Recommendation + Selection of Senior Academic + Administrative Personnel as presented. Carried

c) Policy 8.9.2 Procedures for the Recommendation + Selection of Administrative Staff + Staff Positions

This policy was presented for information only.

d) Policy 8.10 Authority to Appoint Employees

George Pedersen presented the above policy. There was discussion regarding the term "lecturer" and it was noted that the *University Act* and *Faculty Association Collective Agreement* definitions differ and that clarification within the *Agreement* will eliminate any confusion. It was reported that "+ Agreements" will be added after "Emily Carr University of Art + Design Policies" under "Enabling Legislation + Linked Policies" and that authority to approve the appointments of the Vice Presidents will be retained by the Board.

David Wotherspoon requested that the Board be provided with a position matrix / hiring plan which would include budgetary information on an annual basis. It was noted that this could be provided at the September Board meeting.

Moved/Seconded to approve policy 8.10 Authority to Appoint Employees as circulated with the addition of "+ Agreements". Carried

Based on the approval of this policy, faculty appointments will no longer require Board approval at the in camera meeting.

4. Board Governance

George Pedersen presented the Board governance issue brought forward by David Wotherspoon. Ron Burnett circulated a chart outlining responses from other post secondary institutions. David Wotherspoon suggested that the Board review the guidelines and current practices at Emily Carr to ensure adherence to best practices. It was noted that many guidelines are already being followed and that Emily Carr is in adherence with the post secondary system.

Ron Burnett proposed that a Board retreat be held in May with an external expert to review and facilitate discussion on best practices and governance.

5. Executive Compensation

George Pedersen presented the above letter from the Minister for information.

IV. STRATEGIC PLANNING

1. Strategic Planning Update

Monique Fouquet referred members to the circulated strategic planning preamble and draft goals and provided an overview of the values, strengths, weaknesses, advantages and threats. She presented one of the goals and the strategic initiatives, specific initiatives, benchmarks and measures for innovation that have been developed to support the goal and reported that these will be developed for each goal. Further information was provided on the goals and a new goal of completing a plan for the new campus was introduced.

Moved/Seconded to approve in principle the strategic planning goals as presented.

Carried

There was discussion regarding the process moving forward and it was reported that further information will be presented in April and a final draft of the strategic plan will be presented in May. George Pedersen thanked Monique Fouquet for her presentation.

V. REPORTS

1. President + Vice-Chancellor's Report

Ron Burnett provided information on the new campus project and presented a document outlining the proposed development at GNWC, including a proposed budget and timeline with suggested outcomes. Ron Burnett also reported on meetings that have been held regarding the project.

George Pedersen referred the Board to a letter from the Minister congratulating Ron Burnett on his recent Chevalier honour.

2. Vice President Finance + Administration's Report

Michael Clifford referred members to the financial report and provided a review of the operating fund for the ten months ended January 31, 2010 and the projected budget for the year ended March 31, 2010. There was discussion regarding the improvement to the budget, the contingency fund balance and the strategy around international students.

3. Vice President Academic + Provost's Report

Monique Fouquet reported that the strategic planning goals will be presented to Senate and that a committee has been developed to review Aboriginal planning and strategy. Updates on the Translink project and Dean of Graduate Studies search were provided and it was reported that the Emily Carr website will be awarded Graphic's best website for 2010. Monique Fouquet thanked David Wotherspoon for organizing Nick Didlick's presentation at Emily Carr.

4. Senate Report

Ron Burnett reported that Senate has approved a posthumous degrees policy which is included in the Board package for information. It was reported that Senate is reviewing the graduation exhibition catalogue and is involved in the development of the strategic plan.

5. Policy Governance Committee Report

No further report at this time.

6. Finance + Audit Committee Report

John McLean reported on the recent committee meeting.

7. Awards Committee Report

Glenn Entis reported that due to scheduling conflicts one of the Board approved Honorary Degree recipients declined and another potential recipient approved by the Awards Committee has also declined. It was agreed that two Honorary Degrees will be awarded for 2010 and that both potential recipients will be reviewed by the Awards Committee for conferral of Honorary Degrees in 2011.

VI. INFORMATION ITEMS

1. Policy 4.12 Posthumous Degrees

This policy was presented for information only.

VII. NEXT BOARD MEETING: April 29, 2010

V. ADJOURNMENT

There being no further business, the meeting adjourned at 4:15 pm.