

## BOARD OF GOVERNORS – REGULAR SESSION MINUTES

Thursday, March 15, 2012

1:00 pm

Boardroom

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### ATTENDANCE:

#### Voting Members:

Jake Kerr, Chancellor  
Ron Burnett  
Darren Devlin  
Debra Hoggan  
Ingrid Koenig  
Samantha Lefort  
Heather Oland  
Blair Qualey  
Bob Rennie  
Emma Somers  
Sheree Waterson  
John Wertschek  
Faye Wightman

#### Non-Voting Members:

Michael Clifford, Vice President Finance + Administration  
David Bogen, Vice President Academic + Provost  
Alisha Walsh, University Secretary

#### Guests:

Broek Bosma, Associate Vice President Advancement +  
Alumni Relations  
Gaye Fowler, Foundation Program Assistant  
Lori MacDonald, Organiser, Student Union

### REGRETS:

Evaleen Jaager Roy  
Rick Mischel

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## I. ADMINISTRATIVE BUSINESS

### 1. Call to Order

Acting Chair Heather Oland called the meeting to order at 1:00 pm.

### 2. Approval of Previous Minutes

**Moved/Seconded to approve the minutes of the Board meeting of January 26, 2012 as circulated.**

**Carried**

### 3. Adoption of the Agenda

**Moved/Seconded to approve the agenda as circulated.**

**Carried**

## II. BUSINESS / DECISIONS

### 1. New Campus Update

Jake Kerr and Ron Burnett provided an update on the new campus project, including a review of the aerial map of the site, the Project Board meeting and composition, funding for the development of a business plan and the timeline for the project. It was reported that internal programming meetings with RPG and meetings with the City

of Vancouver are taking place. There will be a Ministry announcement at Emily Carr on March 20<sup>th</sup> and all Board members are invited to attend.

## **2. Residences Update**

Jake Kerr and Ron Burnett provided an update on the residences, including expressions of interests from developers and the model for the project. There was discussion regarding attracting international and out of town students, the use of the residence which will be in line with recruitment strategy, and student life and services on site.

### **III. PRESENTATION**

#### **1. Presentation by Broek Bosma, Associate Vice President Advancement + Alumni Relations**

Heather Oland introduced and welcomed Broek Bosma and he gave a presentation on fundraising, including methodology, scope of work, action plan and the case for support. There was discussion regarding potential themes, the need to highlight Emily Carr's uniqueness, the fundraising feasibility study, naming opportunities and guidelines. Broek was thanked for his presentation.

### **IV. REPORTS**

#### **1. President + Vice-Chancellor's Report**

Ron Burnett provided updates on the Canada Research Chairs search, two senior administrative positions in which the incumbents will be retiring, plans for convocation and work taking place in the Communications area.

#### **2. Chancellor's Report**

Jake Kerr had no additional report.

#### **3. Vice President Academic + Provost's Report**

David Bogen provided updates on internationalization, curriculum and graduate program development, continuing studies programming, research, growth of regular faculty, sustainability and community development.

#### **4. Senate Report**

David Bogen provided an update on Senate activities and reported that the Senate will be reviewing proposed changes to the Faculty structure.

#### **5. Finance + Audit Committee Report**

Heather Oland reported on the committee meeting and Michael Clifford distributed the operating fund analysis eleven months ended February 29, 2012. An overview of the actual and revised figures was provided and it was reported that the projected deficit has been reduced to reflect a projected surplus.

#### **6. Policy Governance Committee Report**

Blair Qualey provided an update on the Conflict of Interest policy which will be presented to the Board in April. It was reported that the Board Planning Session has been rescheduled for the fall, the Board evaluation will be distributed to members for completion and a whistleblower policy is currently being developed by Human Resources.

#### **7. Awards Committee Report**

Bob Rennie reported on the committee's recommendation to change the current process of identifying candidates. It was suggested that the Board develop a list of candidates in September which the Executive

Committee would review and shortlist for the Award Committee to then review and evaluate for final Board decision.

**V. INFORMATION ITEMS**

**1. Ethics in Research Policy**

David Bogen reported on updates to the research policy and procedures which are in line with the updated Tri-Council Policy Statement (TCPS). It was reported that there are no content changes to the policy, but there are content updates to the procedures to represent the updated TCPS shift from research subjects to research participants. It was requested that a tracking or summary document be provided when the Board is to review such items so that members can clearly see the updates.

**2. Integrity in Research + Scholarship Procedures**

As above.

**3. Research Involving Humans Procedures**

As above.

**4. Updated Board Meeting Dates**

It was reported that the September and November Board meeting dates may be changed.

**VI. NEXT BOARD MEETING: April 20, 2012**

**VI. ADJOURNMENT**

There being no further business, the meeting adjourned at 3:00 pm.