



BOARD OF GOVERNORS – REGULAR SESSION MINUTES

Thursday, May 17, 2012

1:00 pm

Boardroom

ATTENDANCE:

Voting Members:

Jake Kerr, Chancellor
Ron Burnett
Darren Devlin
Debra Hoggan
Evaleen Jaeger Roy
Ingrid Koenig
Rasely Ma
Heather Oland (via teleconference until 1:20 pm)
Blair Qualey (via teleconference from 1:30 pm)
Emma Somers
John Wertschek

Non-Voting Members:

Michael Clifford, Vice President Finance + Administration
David Bogen, Vice President Academic + Provost
Alisha Walsh, University Secretary

REGRETS:

Rick Mischel
Bob Rennie
Sheree Waterson
Faye Wightman

I. ADMINISTRATIVE BUSINESS

1. Call to Order

Chair Evaleen Jaeger Roy called the meeting to order at 1:00 pm.

2. Approval of Previous Minutes

Moved/Seconded to approve the minutes of the Board meeting of April 20, 2012 as circulated. **Carried**

3. Adoption of the Agenda

Moved/Seconded to approve the agenda as circulated. **Carried**

4. Oath of Office: Rasely Ma

Rasely Ma read and signed the Oath of Office and was welcomed to the Board.

II. BUSINESS / DECISIONS

1. Motion: Approval of Audited Financial Statements

Heather Oland reported that the Finance + Audit Committee reviewed the draft audited financial statements in detail, met with the external Auditor to review any questions, and that the Committee recommends approval. She thanked Michael Clifford, Michelle Lock and Mark Douglas for their hard work.

Michael Clifford circulated the year end report and draft financial statements and reported on the statement of operations by fund for the year ended March 31, 2012. There was discussion regarding GNWC reporting and figures and the Cooperative Gains Mandate.

Moved/Seconded to approve the Audited Financial Statements for the year ended March 31, 2012 as presented. Carried

2. Motion: Approval of Master of Design Program

Ron Burnett presented the proposed Master of Design program which is in line with the strategic plan to further develop the graduate program. David Bogen referred members to the program summary, statements of learning outcomes, program schematic and graduation requirement form and provided information on the current graduate program, the Master of Applied Arts. It was reported that the program has been approved by Senate and after Board approval will be presented to the Ministry's Degree Quality Assessment Board for final approval.

Moved/Seconded to approve the submission of the Master of Design program to the Degree Quality Assessment Board as presented. Carried

3. New Campus Project Update

Jake Kerr provided an update on the new campus project including the June Project Board meeting, GNWC land development and activities taking place on site. Ron Burnett reported on the site planning for Emily Carr and other cultural amenities.

4. Residences Update

Ron Burnett provided an update on the residence project and reported on the site plan and request for proposals. There was discussion regarding the model for the residence and the confirmed location of Translink on site. It was noted that a Board teleconference may be required in June for approval of the residences plan.

5. Motion: Approval of Revision to Bylaws

Blair Qualey presented the revised bylaws which provide for the Chair and President + Vice-Chancellor to be ex-officio, non-voting members of all Board Committees on which they are not formally members. This is in line with practices at other post secondary institutions.

Moved/Seconded to approve the revision to the Bylaws as presented. Carried

6. Board Planning Session Update

Blair Qualey reported that the Board Planning Session will be held on October 19th. Ron Burnett reported on the proposed agenda, which includes a branding strategist who would work with the Board to review Emily Carr's mission, vision and values.

7. Awards Process

Ron Burnett reported on the new approach for the Honorary Degree and Emily Award nominations and selection process which provides for more rigorous review and increases Senate and Board involvement. It was reported that the Senate will develop criteria for the awards in line with the policy and the Deans Committee will solicit nominations and provide a shortlist to the Board Executive Committee for review prior to presenting to the Board for approval. A draft Honorary Awards policy has been developed and will be presented at the next Board meeting for review and approval. It was reported that a letter will be sent to the members of the Awards Committee providing them with an update and thanking them for their work.

8. Campaign Cabinet

Jake Kerr reported on the upcoming capital campaign for the new campus and the development of a campaign cabinet. It was reported that a further update will be made in the fall.

9. Enrolment Strategy + Planning

David Bogen distributed enrolment documents outlining FTE figures and projections and provided information on the enrolment strategy. Information on enrolment planning and infrastructure support was provided and there was discussion regarding the figures which are in line with new campus planning.

10. Board Evaluation Results

Blair Qualey presented the Board evaluation results which were positive overall and alerted members to some responses for consideration.

Evaleen Jaeger Roy thanked the Policy Governance Committee for developing the evaluation and noted that the results provide good feedback for continuous improvement. She reported that some items have already been addressed, which include the presidential report included in May's package and presidential evaluation process, to be reviewed in September. Evaleen Jaeger Roy noted that she will be offering Board members an opportunity to have individual phone calls with her to provide additional feedback and she thanked everyone for completing the survey.

III. REPORTS

1. Chair's Report

Evaleen Jaeger Roy reported that graduation was wonderful and that all Board members should make an extra effort to attend this important event. It was noted that the new stage set up was an improvement but that screens should be provided for the platform party.

2. Chancellor's Report

Jake Kerr reported that graduation was a fantastic day and encouraged all Board members to attend in the future. Ron Burnett thanked Alan McMillan for his hard work and the Board expressed its appreciation.

3. President + Vice-Chancellor's Report

Ron Burnett referred members to his report in the Board package and presented a communications update which outlined the increase in press coverage, media networking, communications initiatives and stakeholder engagement. There was discussion regarding the impact of social media and the importance of receiving regular communications updates.

4. Vice President Academic + Provost's Report

David Bogen reported on various end of academic year activities and faculty hirings. It was reported that cyclical program reviews will be taking place next academic year and that an updated academic plan is being developed.

5. Senate Report

Ron Burnett reported on Senate activities including program and curriculum revisions and approvals. David Bogen reported that the Senate and its committees function well with community involvement.

6. Finance + Audit Committee Report

No additional report.

7. Policy Governance Committee Report

Blair Qualey reported that Board policies and procedures will be reviewed over the summer and fall.

IV. UPCOMING BOARD MEETINGS

1. Possible June Teleconference
2. Thursday, September 20, 2012

V. ADJOURNMENT

There being no further business, the meeting adjourned at 2:50 pm.