



**BOARD OF GOVERNORS – REGULAR SESSION MINUTES**

Thursday, May 16, 2013

1:00 pm

Boardroom

**ATTENDANCE:**

Voting Members:

Jake Kerr, Chancellor  
 Ron Burnett  
 Darren Devlin  
 Gaye Fowler  
 Gloria Han  
 Debra Hoggan  
 Evaleen Jaager Roy (via teleconference)  
 Ingrid Koenig  
 Heather Oland (until 3:30 pm)  
 Blair Qualey  
 Sheree Waterson  
 John Wertschek  
 Faye Wightman

Non-Voting Members:

Michael Clifford, Vice President Finance + Administration  
 David Bogen, Vice President Academic + Provost  
 Jennifer DeDominicis, Vice President Enrolment + Student Services / Registrar  
 Alisha Walsh, University Secretary

Guests:

Tony Jones, Chancellor + President-Emeritus, The Art Institute of Chicago  
 Alex Phillips, Faculty Member  
 Henry Tsang, Faculty Member

**REGRETS:**

Rick Mischel  
 Bob Rennie

**I. ADMINISTRATIVE BUSINESS**

**1. Call to Order**

Acting Chair Heather Oland called the meeting to order at 1:00 pm.

**2. Approval of Previous Minutes**

**Moved/Seconded to approve the minutes of the Board meeting of April 18, 2013 as circulated. Carried**

**3. Adoption of the Agenda**

**Moved/Seconded to approve the agenda as circulated. Carried**

**4. Oath of Office**

Gaye Fowler and Gloria Han were welcomed to the Board and read and signed the Oath of Office.

**II. BUSINESS / DECISIONS**

**1. New Campus Project**

Jake Kerr provided an update on the new campus project, including the request for qualifications process and the roles of the Evaluation Teams, Evaluation Committee and Project Board in reviewing and selecting proponents.

Ron Burnett provided information on the request for proposals process, timeline, confidentiality requirements and the membership of the Evaluation Teams, Evaluation Committee and Project Board.

**2. Motion: Approval of Audited Financial Statements**

Heather Oland reported on the Board Finance + Audit Committee's detailed review of the financial statements with the auditors and congratulated Michael Clifford and his Finance team on receiving a clean management letter from the auditors.

Michael Clifford presented the statement of operations by fund for the year ended March 31, 2013, the operating fund analysis and provided information on revenue, expenses, projections and actual figures. There was discussion regarding the surplus and the difference between the budget projections and the actual reported results.

**Moved/Seconded to approve the Audited Financial Statements for the year ended March 31, 2013 as presented. Carried**

**3. Motions: Approval of Tuition Fee Increase; Approval of 2013/14 All Funds Budget**

Michael Clifford presented a summary of the all funds budget for the year ended March 31, 2014 and provided an overview of the budget detail, a review of revenue, expenditures and projected surplus and presented the operating fund assumptions. There was discussion on the following topics:

- Overall fees at Emily Carr;
- Impact on Aboriginal student enrolment and it was noted that Emily Carr aims to admit as many qualified Aboriginal students as possible;
- Tuition increases in the post-secondary system and it was reported that Emily Carr's approach is in line with Ministry guidelines and is consistent with the system;
- Sustainability of the budget and it was noted that various revenue-generating strategies are being reviewed and developed;
- Misconception among students that the increase in fees is to fund the new campus and it was noted that numerous meetings have been held with students this semester to increase understanding of capital versus operational budgets; it was noted that this work with students would continue.

Heather Oland acknowledged the hard work of the community in generating savings and Evaleen Jaeger Roy expressed the Board's appreciation of this work.

**Moved/Seconded to approve an annual tuition fee increase as follows:**

**Undergraduate – Domestic: 2.0%**

**Undergraduate – International: 4.0%**

**Graduate Studies: 4.0%**

**Carried**

*Two (2) members were opposed to the motion*

**Moved/Seconded to approve the 2013/14 all funds budget as presented, incorporating the following:**

**Revenue: \$30,642,893**

**Expenses: \$30,533,401**

**Surplus: \$109,492**

**Carried**

### III. PRESENTATION

#### 1. Tony Jones, Chancellor + President-Emeritus, The Art Institute of Chicago

Ron Burnett introduced and welcomed Tony Jones to the Board. Tony Jones presented an overview of the future of art and design schools, a new leadership model for art and design in the world and an overview of what art schools look like. Tony Jones was thanked extensively for his presentation.

*Heather Oland left the meeting at this point.*

### IV. REPORTS

#### 1. Chair's Report

Evaleen Jaeger Roy thanked the community for the wonderful graduation event and encouraged Board members to attend the event in the future.

#### 2. Chancellor's Report

Jake Kerr reported on convocation and noted that due to space constraints, a review of how it is structured should occur.

#### 3. President + Vice-Chancellor's Report

Ron Burnett referred members to his written report and reported on a possible collaboration with Science World.

#### 4. Vice President Academic + Provost's Report

David Bogen provided an update on academic priorities and circulated the academic priorities for September 2012 to August 2013 for review.

#### 5. Vice President Enrolment + Student Services / Registrar's Report

Jennifer DeDominicis reported on convocation, enrolment targets, Aboriginal program activities and student financial awards.

#### 6. Senate Report

Ron Burnett reported on the recent Senate meeting, including the designation of credit for the design essentials program, which supports the goal of developing a lifelong learning education model.

#### 7. Policy Governance Committee Report

Blair Qualey reported on the Policy Governance Committee meeting and that the Board evaluation work will take place over the summer for an evaluation to take place in the fall. It was also reported that ideas for the planning session were discussed and that Ron Burnett will be reviewing this with Evaleen Jaeger Roy.

### V. NEXT BOARD MEETING: Thursday, September 19, 2013

### VI. ADJOURNMENT

There being no further business, the meeting adjourned at 3:35 pm.