

## BOARD OF GOVERNORS – REGULAR SESSION MINUTES

Thursday, September 30, 2010

1:30 pm

Boardroom

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### ATTENDANCE:

#### Voting Members:

Jake Kerr, Chancellor  
Evaleen Jaeger Roy, Chair  
Ron Burnett  
Darren Devlin  
Debra Hoggan  
Ingrid Koenig  
John McLean  
Heather Oland  
Blair Qualey (3:05 pm)  
Bob Rennie  
Emma Somers  
John Wertschek  
David Wotherspoon

#### Non-Voting Members:

Michael Clifford, Vice President Finance + Administration  
Monique Fouquet, Vice President Academic + Provost  
Alisha Walsh, University Secretary

#### Guests:

Rob Inkster, Director, Research + Industry Liaison  
Cameron Cartiere, Dean, Faculty of Graduate Studies  
Sadira Rodrigues, Director, Continuing Studies  
Anne Stobart, Director, Human Resources

### REGRETS:

Samantha Lefort  
Art Perret

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## I. ADMINISTRATIVE BUSINESS

### 1. Call to Order

Chair Evaleen Jaeger Roy called the meeting to order at 1:30 pm.

### 2. Approval of Previous Minutes

**Moved/Seconded to approve the minutes of the Board meeting of May 20, 2010 as circulated. Carried**

### 3. Adoption of the Agenda

**Moved/Seconded to approve the agenda as circulated. Carried**

## II. PRESENTATIONS

### 1. Research at Emily Carr

Rob Inkster, Director of Research + Industry Liaison, was introduced and provided an overview of the research governance structure, the roles of the Research + Industry Liaison Office and the Research Ethics Board, strategies for growth, funding contributions and centres that have been developed. There was discussion regarding the S3D Centre and the possibility of a Canada Research Chair. Rob Inkster was thanked for his presentation.

## **2. Graduate Studies**

Cameron Cartiere, Dean of the Faculty of Graduate Studies, was introduced and presented information on her background, reshaping the vision and goals of graduate studies, possible partnerships and the low residency program. Cameron Cartiere was thanked for her presentation.

## **3. Continuing Studies**

Sadira Rodrigues, Director of Continuing Studies, was introduced and provided information on the role and structure of Continuing Studies, student and revenue statistics and courses and possible new programs. Sadira Rodrigues was thanked for her presentation.

### **III. BUSINESS / DECISIONS**

#### **1. Workforce Planning Strategy**

Anne Stobart, Director of Human Resources, was introduced and provided information regarding the hiring plan, succession planning, recruitment and retention as related to the recently approved Board hiring policies and strategic plan. It was reported that a search for a Director of Communications is currently being conducted and that a search for a Vice President, Academic + Provost will commence in the future. It was requested that the succession plan be circulated to the Board. There was discussion regarding the issue of compensation and the role of the Board in advocating for increased funding. Anne Stobart was thanked for her presentation.

#### **2. Governance Session Discussion**

Debra Hoggan reported on the governance session that took place in May and it was determined that the Policy Governance Committee will review this in further detail to provide recommendations to the Board. As noted during the annual general meeting, Board committee membership will be determined in the near future, therefore any members who are interested in reviewing governance should indicate their interest in serving on the Policy Governance Committee.

#### **3. New Campus Update**

Jake Kerr reported on the new campus project, including meetings, design work, timeline, submission to Treasury Board and the role of the provincial and federal governments.

Ron Burnett reported on recent meetings and the development of the concept plan for the new campus. A presentation was shown outlining the project principles, governance structure, timeline, FTE growth, space breakdown and operating budget assumptions. There was discussion regarding design expertise and it was noted that the final concept plan will be distributed to Board members. It was requested that Matthew Carter, President, Great Northern Way Campus, be invited to present at the next Board meeting.

#### **4. Oath of Office: Blair Qualey**

Blair Qualey teleconferenced into the meeting at this point and was welcomed to the Board. He then read and signed the oath of office.

### **IV. REPORTS**

#### **1. President + Vice-Chancellor's Report**

Ron Burnett reported that the projected FTE profile is in excess of target and that Emily Carr will be hosting the International Digital Media and Arts Association conference in November.

**2. Vice President Finance + Administration's Report**

Michael Clifford reported that a financial update will be presented at the next Board meeting.

**3. Vice President Academic + Provost's Report**

Monique Fouquet reported on strategic plan initiatives, the development of new courses and collaborations, the conferring of two teaching awards and Professor Emeritus status and the faculty hiring plan.

**4. Senate Report**

Monique Fouquet reported on the recent Senate meeting.

**5. President's Executive Committee Report**

Ron Burnett referred members to terms of reference for the President's Executive Committee.

**V. UPCOMING BOARD EVENTS**

**1. Wednesday, October 6, 2010, 6:30pm: Dinner with Minister, Granville Island Hotel**

**2. Friday, November 19, 2010: Board Meeting**

**3. Thursday, October 21, 2010: Emily Carr's 85<sup>th</sup> Anniversary Fundraising Event**

Bob Rennie provided information on the upcoming fundraising event for Emily Carr.

**VI. ADJOURNMENT**

There being no further business, the meeting adjourned at 3:30 pm.